

CITY OF TUCSON SMALL BUSINESS COMMISSION (SBC)
MINUTES OF THURSDAY, JUNE 28, 2007

Mayor and Council Chambers
255 W. Alameda – City Hall – 1st Floor
Tucson, Arizona 85701

1. Call to Order and Introductions

The meeting was called to order at 4:10 pm.

Members Present

Bob Baker	Jeff Bales	Diane Castro
Rob Caylor	Joanna Dinan	Britton Dornquast
Joe Higgins, Vice Chair	Marion Hook	Lola Kakes
Katharine Kent, P.E., CEM		

Members Absent/Excused

Deitrich Benjamin	Jan Gordley
Eva Macias	Deb Turner

Others Present

Carol West, Council Member, Ward 2
Priscilla and Edmund Marquez, Catalina Players
Kathleen Skinner, Metropolitan Tucson Chamber of Commerce
Lorraine Hernandez, Ward 2
Miguel Ortega, Ward 3
Craig Gross, Development Services Department
Ellen Hitchings, City of Tucson Finance Department
Kathy Maish, City of Tucson Finance Department

2. Approval of the May 24, 2007 Minutes

Unanimously approved and accepted. Motion by Britton Dornquast, 2nd by Marion Hook.

3. Chairperson Report on Current Events

- Joanna Dinan's last meeting after 8 years serving on the commission
- New member, Jeff Bales
- Top 10 accomplishments
 - City Ombudsman
 - New A-frame Ordinance
 - Development Services Overhaul
 - Newsletter to e-letter
 - Peddlers Ordinance
 - New Licensing and Tax Reporting System
 - 17 Steps for Starting a Business
 - Impact Fees Review
 - Liquor License Gradual Increase
 - TREO Business Hotline
- Report on meeting with Council Members
 - Joe Higgins met with Councilmember Carol West
 - Britton Dornquast and Katharine Kent meet with Councilmember Uhlich monthly.

4. Council Member Carol West

Council Member Carol West spoke and answered questions. She plans on staying active in the community after her current term as a Council Member for Ward 2.

5. Development Services Center Update

Kathleen Skinner, Metropolitan Tucson Chamber of Commerce, gave an update. During the last eight months the committee has made great strides. Development Services is doing a great job; they want a change as much as the Small Business Commission does. Craig Gross from Development Services gave an update on some of the progress.

6. Commission Meetings and Agenda Topics

Motion was made by Bob Baker to change the meeting times from 3:00 pm to 5:00 pm instead of 4:00 to 6:00 pm starting the meeting of July 26, 2007, seconded by Bob Caylor, unanimously approved and accepted.

7. Update from Newsletter Committee

The Communications Subcommittee met. Access to other agencies' e-mail lists is a priority, as well as updating the website.

8. Update from Commission Members' Meetings with Council Members

This item was addressed in the Chair's Report on Current Events.

9. Selection of Nomination Subcommittee for New Officers

Members of Subcommittee are Diane Castro, Britton Dornquast, and Joanne Dinan. They will present the nominations for new officers at the July 26, 2007 meeting.

10. Future Agenda Items

- Update on the False Alarm Ordinance
- Update on I-10 Construction and Other City Construction Projects
- David Modeer, Tucson Water Director, to speak regarding water and impact on small businesses
- Procurement Department – how many small businesses are being used by the City, what actions are taken to expand opportunities for small business, how do you get communication out to small businesses about opportunities
- Update on New Tax Revenue Management System
- Recycling Update
- City of Austin's programs to help bring small businesses downtown

11. Call to the Audience

No response.

12. Adjournment

Meeting was adjourned at 5:49 pm. Motion by Lola Kakes, 2nd by Marion Hook.

NOTE: It is the intent of these meeting minutes to get the general meaning of the discussion, summarize what happened, and record official actions. The minutes are not intended to be a verbatim transcription of all that was said. Audiotapes of the meeting are available for review at City Hall, Finance Department/Revenue Division, 255 West Alameda, 2nd Floor West.